

BUF Board Meeting Minutes
March 1, 2018

In attendance: Kaitlin Davis, President; Kara Black, Vice-president; Shasta Pettijohn, Secretary; Sky Hedman, Rev. Paul Beckel (Ex-Officio), Frank McDonald, Rory McLeod, Angie Lindquist, Beth Nyblade, Dick Kasper.

Absent: none

Other attendees: Ann Newman, Treasurer; Rosalinda Guillen, President C2C; Linda Fels, SEJC Chair; Lew Phinney, Denominational Affairs

Meeting started at 7:00 p.m.

Opening

Reading/chalice

Check-Ins

Approval of 1/25/18 meeting minutes was by email 2/8/18.

Advancing our mission: Thank yous & vignettes:

Who? (not Kara--Kaitlin, maybe?) saw BUF Choir at Interfaith Festival; it was really fun to see them perform.

Committee Items

Community to Community Partnership- Rosalinda Guillen. (Proposal not attached as it is in progress)

There is a radio show - on KMRE- that can have BUF members share about the C2C Partnership if we want. Podcasts could be created and shared on BUF website. C2C could plan a reception or Sunday forum to help members understand the renewal of the C2C Partnership before the Congregational vote. C2C could also put the info about the Partnership agreement on the BUF website for members to preview. Rosalinda became a BUF member in the past year.

Preparations for congregational meeting- We need to schedule an informational meeting with C2C at BUF and at C2C location.

SEJC- Linda Fels, Chair (report attached)

Special Collections donations have increased, coffee sales are down.

Linda is up for election for a second two year term.

Denominational Affairs-Lew Phinney. Regional Assembly will include a day for professionals/leaders, worship services, social justice experiential learning “field trip”, variety of workshops, the new UUA President will be there presenting the future of UUA. There will also be business meetings for each district with voting on budgets and elections of officers. BUF delegates can vote. Kaitlin, Kara, Shari Walton, Erika and Lew have requested to go to Regional Assembly. Lew would like more help with this committee. Frank volunteers to help after tax season. This is only the second time all four districts are getting together for a regional assembly.

PNWD Delegate decision: The Board needs to designate delegates, and Lew recommends that he, Kaitlin, and Kara should be delegates. Frank would like to be a delegate too. **Sky moves that Lew, Kaitlin, Kara, and Frank be designated as delegates. Angie seconds. Vote-unanimous in favor. Motion carries.**

Financial Topics

Treasurer’s Report-Ann Newman reported verbally. (report attached)

Ad Hoc Committee on financial reporting-report by Sky Hedman.

Recommendation is to publish a snapshot of BUF finances on a periodic basis to share with the congregation. Sky suggests once a month in the MWU after each BOT meeting. Sky presents a sample snapshot. Kara recommends including the percent of the year that has gone by at the top of the document to add clarity. Discussion followed about how often the snapshot should be posted. Kara and Shasta suggested quarterly updates. Frank agrees. Sky clarifies that this should not be an onerous task.

Decision- this topic will wait for Financial Team to finalize and approve.

Financial Board Goal—report by Sky Hedman.

Priorities at this time are 1.) recruit for Stewardship team, and 2.) develop an operational reserve (1% of operational budget.)

More Committee Items

Minister/Admin Team Report - Paul had to leave so he did not have a chance to share his reflection on the report. (attached)

Setting up an Ad Hoc Committee on Resolutions—Tabled due to lack of time.

Report Notifications for March - Tabled due to lack of time.

Business

BLM Banner - decision:

Kaitlin moves to accept the Black Lives Matter Banner proposal as is. Sky seconds. Vote-All in favor, motion carries.

Dick moves that semi-permanent displays on the exterior of the building be considered for renewal on a 3 year basis. Frank seconds. Vote - unanimous in favor. Motion carries.

Board member collection speaker-Beth Nyblade, March 25th

Board Bash—sign up sheet sent by email to be completed by BOT and returned to Kara ASAP.

Board Contingency for Consultation/Facilitation- Kaitlin reports. Kaitlin proposed that we use board contingency funds to hire an outside consultant/facilitator. There was discussion about whether this person would work with smaller groups or whole congregation. The board asked the HRT to come up with a more specific proposal of who would facilitate, what the goals of the consultation are, and what the cost would be.

To be continued at the March 25th BOT meeting.

Board Goals

Volunteer & Leadership Goal—Kaitlin & Shasta. This goal is on hold until we learn if we are able to hire a volunteer coordinator.

Organization/Structure Goal—Paul will present more at the March 25th meeting.

Membership & Diversity Goal- Kara presented. Three decisions are requested:

- 1). Membership & Diversity Goal Implementation Proposal for the Board
 - a) That the subgroup (called the Membership and Diversity Goal Ad Hoc Committee of the Board or MDGC) be given the authority to set timeframes and take steps to implement activities they chose as highest priorities for this goal. This Ad Hoc Committee will be divided into small action/implementation teams around specific activities.
 - b) Should a team require additional resources or Board action to implement specific activities, that it make those requests to the Board (or Admin

Team, as applicable), which will respond as able.

c) That the participating MDGC members, as well as all those who were initially invited but whose groups are not currently part of MDGC, be informed of this authority and invited to lead one or more activity implementation teams.

d) That the MDGC team leaders be given authority to invite to join the team whichever BUF members would be helpful in implementing a particular team's activity.

***Decision:* Kara moves that we accept decision number one in its entirety. Beth seconds. Vote: 8 in favor, Frank abstains, motion carries.**

2) Membership & Diversity subgroup request of the Board—Congregational Training. One top MDGC priority for the coming church year is to provide adult-oriented undoing racism/undoing privilege training offered to the whole congregation that is put on by trainers from outside of BUF. A particular format (all church retreat, workshop, a series, etc) or trainer is not yet specified. However, we request that funds be included in the budget for next year to cover such training. Best guess before knowing the specifics is \$3500. ***Decision:* Board will take under advisement item number two for next year's budget.**

3) Membership & Diversity subgroup request of the Board—Membership Coordinator new staff position. The MDGC requests that the Board direct HR to work on sample job description and budget for a new Membership Coordinator, using input from DLL Jennifer, Hospitality Team, and folks who work on volunteer coordination; and provide funds for this new position.

***Decision:* this step is already in action.**

Assignment Reminders

- Frank asks if our Bylaws allow committee chairs to serve more than 2 years. Board to follow up on this question.
- Beth will share what hosting Regional Assembly means so the board can decide on doing this in the future.
- Beth will be Board member collection speaker at the Sunday service March 25th.
- Rosalinda would like feedback on the document she shared. We need to schedule an informational meeting with C2C at BUF and at C2C location.
- Kaitlin to report back from Healthy Relationships Team on the consultation/facilitator details.

Closing

Next Board Meeting date/time 3/29/18 7:00 p.m.

Extinguish Chalice

Meeting Adjourned 9:01 p.m.

Adjourn to Executive Session after closing