

## BUF Board Meeting Minutes April 26, 2018

*In attendance:* Kaitlin Davis, President; Kara Black, Vice-president; Shasta Pettijohn, Secretary; Frank McDonald, Rory McLeod, Angie Lindquist, Sky Hedman, Rev. Paul Beckel (Ex-Officio), Anne Newman; Treasurer.

*Excused:* Beth Nyblade, Dick Kasper.

*Other attendees:* Rod Haynes, David Curley (board nominees)

Meeting started at 6:58 p.m.

### **Opening**

Reading/chalice

Check-In (4 words, significant happening)

Approval of last meeting 4/19/18 minutes 4/24/18 by email

*Advancing our mission: Thank yous & vignettes*

- Anne thanks Frank, Rick, and Lynne Pharis for assisting her during a difficult time.
- Angie loved the Easter Fool's day service. It was Fun!
- Kaitlin reads thanks you from UU Voices for SEJC support.
- Rory thanks congregation volunteers who stepped up to help with children's RE during Jennifer's transition to an new job.
- Kara thanks HR and Finance team for doing extra work.
- Shasta appreciates the coffeehouse team.

*Report from the Nominating Committee* by Barbara Gilday—

The Nominating Committee has five committed people: Barbara Gilday, Jan Krouskop, Amy VanAuker, Ann Lackland, Joan MacKay

Candidates for Board of Trustees positions—Rod Haynes, Murray Bennet and David Curley. All Nominees will be introduced at Coffee hour and at the Congregational Meeting by Barbara Gilday.

### **Financial Topics**

Treasurer's Report by Anne Newman: (attached)

**Rory moves that we transfer \$25,785.59 to fund the balance sheet carryover balances listed on the Balance Sheet under Equity/Designated Board Funds/Building Maintenance (15% rent) Fund, Emergency Reserve (1%) Fund and Sabbatical Reserve Funds. Also that we account for the remainder of the anticipated budget surplus by funding a Board Fund for the 2018-19 fiscal year.**

**Frank seconds. All approve. (Shasta--the final approval we accomplished didn't show up in the draft minutes, and it is OK by Robert's Rules just to have the decision as finally worded without the back and forth about amendments/delays)**

Paul presents that HR committee has been working on Health Insurance and staff funding for the Final Proposed Budget. Discussion about leadership development funding followed.

**Frank moves that we accept the 2018-19 budget Proposal as it is written today with the following changes: increase building maintenance 15 % reserve to \$5700, increase emergency reserve 1% budget to \$4642, and increase RE professional development by \$500, and designate \$1,299 to Leadership Development. Sky seconds. All in favor, motion carries.**

*Large gift decision*

**Sky moves that we accept the donated funds designated \$100,000 for Children's RE. Angie Seconds. All in favor, motion carries.**

### **Committee Items**

*Minister/Admin Team Report-* by Paul (attached)

Rory offered to help Paul with recruiting volunteers for needed committees

*Report Notifications for May* (worship & music) Frank will request these reports.

### **Business**

*Plan for Congregational Meeting*

Voting: will be by hand-held green cards, by ballot (for individuals and the Partnership renewal).

Discussion process will be explained by Kaitlin. She will have notes for the Congregation about talking parameters, and directions. (Congregation will vote on the rules before they are applied.)

Roles- Kaitlin chair, Shasta secretary, Kara parliamentarian.

Sky and Angie will check people in. Roving counters; Frank and Rory.

*Board member collection speaker/MWU article author*—did not get to this.

*Board Bash*—report/coordination:

Sky suggests holding a Raffle for carpooling to the Bash. Kaitlin offered prize. Need to sell tickets starting May 13<sup>th</sup>. **Sky asks that Board members send her a date to help sell tickets.**

*Board Contingency for Consultation/Facilitation*—Kaitlin reports the Healthy Relationships team consulted with PNWD staff Tandi Rogers. She shared that there is a 2 day Retreat called “Beloved Conversations” to guide congregations about conversations around race. This includes follow up for next 6 months with a facilitator on Skype. The cost for everything is about \$2000 (or up to \$3000 depending on how many attend/size of (combined) congregation(s)).

We could possibly do this training with Blaine and/or Skagit UU churches, with those churches contributing to the expense. Date is tentatively in October, location at BUF.

**Frank moves that we allocate up to \$3000 out of 2018-19 Board Contingency fund for the Beloved Conversations retreat.** Seconded by Angie. Discussion follows. Vote- Sky abstains, none opposed, motion carries.

*Ministerial Evaluation* – was shared with board with a caution that this info is highly confidential. In the interest of time questions will be received at the next meeting.

### **Board Goals**

*Organization/Structure Goal*—Presented by Kara and Kaitlin: information and chart with structure. No decision at this meeting. Follow up at next meeting. Suggestions: Finance and Audit should remain committees of the Board.

**Needs:** get a copy of the new structure and the old structure and list questions for further discussion. Sky will transfer butcher paper proposed chart to standard sized handout.

*Membership & Diversity Goal*—report by Kara. Design team met with Kara about two objectives and made some progress.

### **Other Business**

*Board records*—did not get to this due to lack of time.

### **Assignment Reminders**

Frank- will notify Kevin that the Music Report to the board is due next month.

Shasta- will get copies of the Min Eval to absent board members Beth and Dick.  
Sky-will create a document showing the new organizational chart.  
Kaitlin- have notes for the Congregation about talking parameters, and directions.

**Closing**

Next Board Meeting: May 24<sup>th</sup>, 2017 at 7:00 p.m.  
Extinguish Chalice

Adjourned 9:10 p.m.