

BUF Board Meeting
MINUTES

October 26th, 2017

Present: Kaitlin Davis, President; Shasta Pettijohn, Secretary; Beth Nyblade, Kara Black, vice-President; Sky Hedman, Dick Kasper, Frank McDonald, Rev. Paul Beckel (Ex-Officio)

Excused: Rory McLeod, Angie Lindquist

Other participants: Ann Newman, treasurer; Dale Cunningham, Building & Grounds team

Minutes by Secretary Shasta Pettijohn

Meeting started 7:03 p.m.

Opening

Reading/chalice lighting- Paul

Check-Ins

Approval of last meeting's 9/28/17 minutes: approved 10/07/17 by email.

Advancing our mission: Thank yous & vignettes

- Sky thanks Beth for sharing some history of BUF.
- Frank thanks the cooking team for all they've done taking over and Debbie for organizing them.
- Paul thanks Debbie for getting the silent auction going.
- Kara thanks the dedicated people who have joined the board to work on Goals. Also thanks Paul for the writing he provides at the beginning of the MWU.
- Ann thanks Mike Lilliquist for taking up the mantle of public service.

Committee Reports & Board Education

Building and Grounds Report: Dale Cunningham shares highlights and next steps. (B & G report attached)

Treasurer's Report and Financial reports shared by Ann Newman. (Attached)

Kaitlin moves and Sky seconds to accept the Finance Team's recommendation that the Board adopt the following policy, to be added as item #4 to the Non-Pledge

Donation Policy: "All non-designated donations in excess of \$1,000.00 will be reviewed by the Administration Team and Finance Team, who will then give their recommendation regarding the distribution of the donated funds to the Board of Trustees, who will then discuss and vote upon their distribution."

Discussion followed motion.

An amendment was suggested (by Kara) to add more specificity: insert after "vote up upon their distribution" : to, for example, Endowment Reserve, RE, Building & Grounds, etc.

Vote to accept with amendment: all in favor.

Final text reads: *"All non-designated donations in excess of \$1,000.00 will be reviewed by the Administration Team and Finance Team, who will then give their recommendation regarding the distribution of the donated funds to the Board of Trustees, who will then discuss and vote upon their distribution to, for example, Endowment Reserve, RE, Building & Grounds, etc."*

Financial Discussion Items:

Reporting to the congregation: tabled due to time constraints.

Timing for early budget: Treasurer recommends telling the Stewardship Team to aim for increasing funds by +5%. Further discussion will be held at the next meeting. Key items to identify early are staffing and Building and Grounds needs.

Administrative Team/Leadership Report & Minister's Report

(Attached)

Other

Board member collection speaker: Beth Nyblade will speak in November.

By-law changes: presented by Frank. Discussion and several changed decided upon by the Board. (attached)

Dec. 17th Congregational Meeting Planning:

Kaitlin, Paul, and Sky will publicize; Kaitlin will preside, Frank will present by-laws, and Kara will facilitate absentee pros/cons at Nov. 8th informational meeting with congregants.

Content for congregational meeting: Bylaws, Healthy Relationships Team, Board Goals (if they are ready to present).

Kathy W. & Shasta will prepare materials for the meeting.

Determining other roles & process (ballot? food?) will occur at the Board meeting on 11/30.

Visioning

Tabled due to lack of time.

Business

Report on BLM banner request and concerns about political statements during service: Kaitlin gave brief overview of the request and concern. To be discussed in depth at next meeting as time permits.

Closing

Assignment reminders:

Beth speak at November service.

Frank will get final copy of By Laws to Kathy W. by Tuesday 10/31/17

Paul will announce the congregational Meeting at Pulpit

Shasta will talk to Kathy about getting the info needed for congregational meeting.

Kara & Kaitlin will prepare for discussion of By-laws and proxy voting pros & cons.

Meeting Adjourned 9:12 p.m.

Next Board Meeting:

November 30, 7:00 p.m.